

# RECORD OF PROCEEDINGS

Minutes of **ANTWERP LOCAL SCHOOL DISTRICT****REGULAR** Meeting

Held \_\_\_\_\_

MAY 16, 2019 \_\_\_\_\_

The Antwerp Local School District Board of Education met at 6:00 P.M. at the above date for their May meeting at the Antwerp Local School Board Room.

**1. The Pledge of Allegiance was recited by the Board Members.**

**2. Call to order**

**3. Roll Call of Members:** Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette.

**4. Acknowledgement of visitors and guests:**

Others Present: Dr. Martin Miller (Superintendent), Kristine Stuart (Treasurer), Travis Lichty (HS/MS Principal), Tracey Stokes (Elementary Principal), Bryce Steiner, West Bend News Reporter, Peter Greer, Defiance Crescent News Reporter, Government Students; Kendyl Miller, Tiera Gomez, Carlie Hanes and Garrett Laney.

**5. APPROVAL OF AGENDA:**

Motion by Jayme Landers and seconded by Robert Herber, to approve the agenda with any additions or changes as presented. Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette. Motion passed: 5-0.

**6. APPROVAL OF MINUTES:**

Motion by Dennis Recker and seconded by Anita Bok, to approve the minutes from the regular meeting of April 18, 2019. Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette. Motion passed: 5-0.

**7. LIAISON REPORT:** Mr. Herber reported on the HB166 which will increase the proposed Student Wellness and Success Funding and provide \$20 million for school bus purchases/transportation.

**8. VANTAGE BOARD REPORT:** Mr. Recker noted the Vantage Board met on May 2, 2019. A signing day was held on May 3, 2019 where employers came and the student "signed" for employment. Pictures were taken with parents and teachers just like an athletic signing for college. Mr. Recker also reported that the Vantage Senior Awards night will be held on May 21, 2019 at 7:00 p.m. at the Niswonger Performing Arts Center in Van Wert.

**9. TREASURER'S REPORT:**

- a. Review of Accounts Payable
- b. Acceptance of Treasurer's Report

Motion by Robert Herber and seconded by Sara Schuette, that the Board accept the Treasurer's Report as presented. Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette. Motion passed: 5-0.

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**10. PRINCIPAL'S REPORTS:**

Mr. Lichty - Middle/High School Principal

- a. Staffing
- b. Commencement, May 19 – 2:00 p.m.
- c. Summer School
- d. Extracurricular Updates

Mrs. Tracey Stokes - Elementary School Principal

- a. State Testing Complete
- b. Field Trips
- c. End of Year Activities
- d. DARE Graduation
- e. Field Days
- f. Awards 3-5
- g. Co-Teaching Trainer
- h. Art Work at Paulding County Fair

**11. SUPERINTENDENT ITEMS:**

- a. Staffing Update
- b. Building and Grounds Update
- c. Technology Update
- d. Curriculum/Technology Integration Update
- e. School Safety Update
- f. BASA Conference Presentation
- g. Summer Projects
- h. Retirement/Rehire
- i. Neola Policy Update

**12. CONSENT ITEMS:**

- a. Accept the resignation of Jon Short as Teacher for the purpose of retirement, effective at the end of the 2018-2019 school year.
- b. Accept the resignation of Dr. Martin A. Miller as Superintendent for the purpose of retirement, effective July 31, 2019.
- c. Approve a five-year contract with Dr. Martin A. Miller as Superintendent for the period August 2, 2019 through July 31, 2024.
- d. Approve the following One-Year teaching contracts for the 2019-2020 school year.
  - 1. Jon Short
  - 2. Kurt Tempel
  - 3. Rick Weirich
  - 4. Mary Lillemon
  - 5. Kyle Zartman
  - 6. Christen Bauer
- e. Approve the following Two-Year teaching contracts for the 2019-2020 and

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- 2020-2021 school years.
1. Doug Billman
  2. Alison Springer
- f. Approve the following Three-Year teaching contracts for the 2019-2020, 2020-2021, and 2021-2022 school years.
1. Jason Hale
  2. Alyssa Saylor
  3. Brittini George
  4. Zachary Lee
  5. Marie Plassman
  6. Renee Staas
- g. Approve a One-Year contract for Kendra Cottrell as Intervention Specialist for the 2019-2020 school year.
- h. Approve Professional Development out of state for Travis Lichty and Harold Gottke on June 7-13, 2019 in Nevada.
- i. Approve the May 2019 Five-Year Forecast.
- j. Approve participation in the Ohio School Comp Management 2020 Workers Compensation Group Rating Program for the period of January 1, 2020 through December 31, 2020, with an enrollment fee of \$300.
- k. Approve NEOLA Policy 0100 revision of definitions apps, wireless, social media.
- l. Approve the Class of 2019 Graduation Candidates.
- m. Approve Dan Lehman as Summer School Teacher to be paid \$22.00 per hour, payable by timesheet.
- n. Approve an extended parental leave for Renee Staas for the 2019-2020 and 2020-2021 school years.
- o. Approve a One-Year Non-Certified contract for Nicole Phares as Cafeteria Worker for the 2019-2020 school year.

Motion by Jayme Landers and seconded by Dennis Recker, that the Board approve the following consent items (a-o). Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette. Motion passed: 5-0.

### 13. ADDITIONAL ITEMS:

- a. Approve Monica Recker for a Two-Year teaching contract for the 2019-2020 and 2020-2021 school years.

Motion by Robert Herber and seconded Anita Bok, that the Board approve the following additional item (a). Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mr. Jayme Landers and Mrs. Sara Schuette. Mr. Dennis Recker abstained. Motion passed: 4-0-1.

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**14. EXECUTIVE SESSION**

Motion by Sara Schuette and seconded by Dennis Recker to go into executive session at 6:38 p.m.

Reason: To consider the employment of a public employee or official.

Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette. Motion passed: 5-0.

The board came out of executive session at 7:16 p.m. with no action taken.

**16. ADJOURNMENT**

Motion by Robert Herber and seconded by Sara Schuette to adjourn the Board meeting at 7:16 p.m. The next regular meeting will be held on Thursday, June 27, 2019 at 5:00 p.m. in the Board of Education room. Vote: Yes: Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette. Motion passed: 5-0.

\_\_\_\_\_  
TREASURER/CFO

\_\_\_\_\_  
PRESIDENT

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## ANTWERP LOCAL SCHOOLS

**PAULDING**

Schedule of Revenues, Expenditures and Changes in Fund Balances  
For the Fiscal Years Ended June 30, 2016, 2017 and 2018 Actual;  
Forecasted Fiscal Years Ending June 30, 2019 Through 2023

	Actual				Forecasted				
	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Average Change	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023
<b>Revenues</b>									
1.010 General Property Tax (Real Estate)	\$1,488,000	\$1,558,356	\$1,641,057	5.0%	\$1,592,467	\$1,608,392	\$1,624,476	\$1,640,720	\$1,657,128
1.020 Tangible Personal Property Tax	6,861	5,816	103,389	831.2%	202,549	204,575	206,620	208,687	210,773
1.030 Income Tax	1,086,886	1,121,656	1,145,868	2.7%	1,238,050	1,250,430	631,467	637,782	644,160
1.035 Unrestricted State Grants-in-Aid	4,311,797	4,799,341	4,799,004	5.7%	4,854,602	4,763,200	4,763,582	4,763,968	4,764,358
1.040 Restricted State Grants-in-Aid	35,567	31,213	27,547	-12.0%	29,978	31,529	31,529	31,529	31,529
1.045 Restricted Federal Grants-in-Aid - SFSF									
1.050 Property Tax Allocation	209,918	214,315	218,417	2.0%	218,200	213,000	213,000	213,000	213,000
1.060 All Other Revenues	541,393	618,801	721,186	15.4%	782,417	738,800	738,800	738,800	738,800
1.070 Total Revenues	7,680,422	8,349,498	8,656,468	6.2%	8,918,263	8,809,925	8,209,474	8,234,486	8,259,747
<b>Other Financing Sources</b>									
2.010 Proceeds from Sale of Notes									
2.020 State Emergency Loans and Advancements (Approved)									
2.040 Operating Transfers-In									
2.050 Advances-In									
2.060 All Other Financing Sources	1,696	26,929	136,996	948.3%	13,043				
2.070 Total Other Financing Sources	1,696	26,929	136,996	948.3%	13,043				
2.080 Total Revenues and Other Financing Sources	7,682,118	8,376,427	8,793,464	7.0%	8,931,306	8,809,925	8,209,474	8,234,486	8,259,747
<b>Expenditures</b>									
3.010 Personal Services	3,333,286	3,528,646	3,655,984	4.7%	3,969,600	4,240,230	4,354,332	4,459,104	4,626,667
3.020 Employees' Retirement/Insurance Benefits	1,529,518	1,688,938	1,529,394	0.5%	1,849,195	2,043,107	2,128,222	2,217,226	2,326,524
3.030 Purchased Services	1,653,912	1,795,104	1,433,251	-5.8%	2,285,420	2,201,550	1,927,750	2,003,450	1,903,650
3.040 Supplies and Materials	340,491	308,546	236,416	-16.4%	345,508	312,600	313,600	315,600	317,600
3.050 Capital Outlay	100,635	249,386	53,149	34.6%	333,070	290,500	215,500	687,500	687,500
3.060 Intergovernmental Debt Service:									
4.010 Principal-All (Historical Only)									
4.020 Principal-Notes									
4.030 Principal-State Loans									
4.040 Principal-State Advancements									
4.050 Principal-HB 264 Loans									
4.055 Principal-Other									
4.060 Interest and Fiscal Charges									
4.300 Other Objects	108,028	85,495	118,514	8.9%	118,450	128,500	111,250	129,000	111,750
4.500 Total Expenditures	7,065,870	7,656,115	7,026,708	0.1%	8,901,243	9,216,487	9,050,654	9,811,881	9,973,690
<b>Other Financing Uses</b>									
5.010 Operating Transfers-Out			12,396						
5.020 Advances-Out					5,000				
5.030 All Other Financing Uses									
5.040 Total Other Financing Uses			12,396		5,000				
5.050 Total Expenditures and Other Financing Uses	7,065,870	7,656,115	7,039,104	0.1%	8,906,243	9,216,487	9,050,654	9,811,881	9,973,690
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	616,248	720,312	1,754,360	80.2%	25,063	406,561-	841,180-	1,577,395-	1,713,943-
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	3,683,495	4,299,743	5,020,055	16.7%	6,774,415	6,799,478	6,392,916	5,551,736	3,974,341
7.020 Cash Balance June 30	4,299,743	5,020,055	6,774,415	25.8%	6,799,478	6,392,916	5,551,736	3,974,341	2,260,398
8.010 Estimated Encumbrances June 30	330,768	18,285	190,271	423.1%					
<b>Reservation of Fund Balance</b>									
9.010 Textbooks and Instructional Materials									
9.020 Capital Improvements									
9.030 Budget Reserve									
9.040 DPIA									
9.045 Fiscal Stabilization									
9.050 Debt Service									
9.060 Property Tax Advances									
9.070 Bus Purchases									
9.080 Subtotal									
10.010 Fund Balance June 30 for Certification of Appropriations	3,968,975	5,001,770	6,584,144	28.8%	6,799,478	6,392,916	5,551,736	3,974,341	2,260,398
<b>Revenue from Replacement/Renewal Levies</b>									
11.010 Income Tax - Renewal							631,467	637,732	644,160
11.020 Property Tax - Renewal or Replacement									
11.300 Cumulative Balance of Replacement/Renewal Levies							631,467	1,269,199	1,913,359
12.010 Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	3,968,975	5,001,770	6,584,144	28.8%	6,799,478	6,392,916	6,183,203	5,243,540	4,173,757
<b>Revenue from New Levies</b>									
13.010 Income Tax - New									
13.020 Property Tax - New									
13.030 Cumulative Balance of New Levies									
14.010 Revenue from Future State Advancements									
15.010 Unreserved Fund Balance June 30	3,968,975	5,001,770	6,584,144	28.8%	6,799,478	6,392,916	6,183,203	5,243,540	4,173,757
<b>ADM Forecasts</b>									
20.010 Kindergarten - October Count									
20.015 Grades 1-12 - October Count									
<b>State Fiscal Stabilization Funds</b>									
21.010 Personal Services SFSF									
21.020 Employees Retirement/Insurance Benefits SFSF									
21.030 Purchased Services SFSF									
21.040 Supplies and Materials SFSF									
21.050 Capital Outlay SFSF									
21.060 Total Expenditures - SFSF									

See accompanying summary of significant forecast assumptions and accounting policies  
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt